



## Portfolio Holder Report

The portfolio holder will not make a decision on this item until 28 March 2020 - 28 days after notice of the proposed decision was first published.

Report of:	Portfolio Holder	Date of publication
Mark Billington, Corporate Director Environment	Councillor Roger Berry, Neighbourhood Services and Community Safety Portfolio Holder	12 March 2020

### Changes to Car Parking Tariff Structure

#### 1. Purpose of report

- 1.1 To approve changes to simplify the tariff structure for all Wyre Pay & Display long stay car parks.
- 1.2 To approve changes to the tariff structure for the purchase of Resident Parking Permits.

#### 2. Outcomes

- 2.1 The tariff structure will be simplified to improve customer interaction with the Pay and Display payment meters.
- 2.2 To introduce a renewal fee for a replacement Resident Parking Permit within a two year period.

#### 3. Recommendations

- 3.1 The current All Day parking ticket is replaced by a 24 hour ticket.
- 3.2 From 1 April 2020, the proposed payment structure for long stay car parks would be
  - Up to 1 hour - £1
  - Up to 3 hours - £2
  - Up to 24 hours - £3.50
  - Night (6pm – 8am) - £2
- 3.3 A renewal fee of £10.00 + VAT for a replacement Resident Parking Permit is introduced

## **4. Background**

- 4.1** New Pay and Display parking tariffs were introduced in April 2019, including a charge for parking overnight. The introduction of the overnight charge requires complex programming of the payment meters and has resulted in some confusion on the part of users.
- 4.2** It is proposed that a minor change to the tariff structure would simplify how the meters operate. Changing the All Day tariff (currently 8am to 6pm) to 24 hours would reduce the number of steps required to purchase a ticket to just one and make their operation much simpler.
- 4.3** Changing to a 24 hour tariff would also have the following benefits;
- allow overnight parking into the next day, allowing the public to collect their vehicle later in the day without fear of receiving a Penalty Charge, and
  - allow parking by a single ticket for those wishing to park day and night
- 4.4** Changes to the Resident Parking Permit scheme are due to be introduced on 1 April 2020. The new scheme provides up to three hours parking per day for a two year period for the fee of £25 + VAT.
- 4.5** It is noted that permit holders may renew their cars part way through the fixed two year period and will need to amend any permit previously linked to their old vehicle. It is proposed to allow permit holders to transfer their permit to the new vehicle for a reduced fee of £10.00 + VAT, provided they can produce their existing permit; the new permit will expire at the same time as the original.

## **5. Key issues and proposals**

- 5.1** The current All Day tariff is amended to allow up to 24 hours parking in any long stay car park. The proposal will simplify how a Pay & Display ticket is purchased and improve the user experience.
- 5.2** There is a potential for a small reduction in income from users who wish to park all day and night. However, with the exception of Hardhorn Road car park, the numbers of overnight users is low and the proposals are not thought likely to significantly affect overnight purchases.
- 5.3** A renewal fee of £10.00 + VAT be introduced to allow Resident Parking Permit holders to change vehicle details on an existing permit (which must be produced to qualify for the lower fee). No extra time is included and the new permit will expire at the same time as the original.

## **6. Delegated functions**

- 6.1** The matters referred to in this report are considered under the following executive function delegated to the Neighbourhood Services and Community Safety Portfolio Holder (as set out in Part 3 of the council's constitution):

“To exercise all powers in relation to the provision and operation of off-street car parks which are not ancillary to another Council building the management of which is undertaken by another portfolio holder.”

<b>Financial and legal implications</b>	
Finance	The report assumes a revenue neutral impact on our car parks owing to the small number of tickets that would be affected and the lack of comparable data.
Legal	As part of the legal process to vary the charges in the Off Street Parking Places Order, the Council is required to place public notices in the relevant car parks and a notice in the local press.

### **Other risks/implications: checklist**

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

<b>risks/implications</b>	<b>✓ / x</b>
community safety	<b>x</b>
equality and diversity	<b>x</b>
sustainability	<b>x</b>
health and safety	<b>x</b>

<b>risks/implications</b>	<b>✓ / x</b>
asset management	<b>✓</b>
climate change	<b>x</b>
ICT	<b>x</b>
data protection	<b>x</b>

### **Processing Personal Data**

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a ‘privacy impact assessment (PIA)’ is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

report author	telephone no.	email	date
Paul Long	01253 887271	Paul.Long@wyre.gov.uk	26/02/20

<b>List of background papers:</b>		
name of document	date	where available for inspection
None		

### **List of appendices**

None

dems/ph/ne/20/0003pl