



| Report of: | Meeting | Date |
|--|----------------|-------------|
| The prospective Leader of the Council (Cllr Henderson) and the Chief Executive (Garry Payne) | Annual Council | 16 May 2019 |

Cabinet Membership and Allocation of Portfolios

1. Purpose of report

- 1.1** To inform the Council of the membership of the Cabinet and the appointment of a Deputy Leader.

2. Outcomes

- 2.1** Effective executive decision making and the delivery of Council priorities.

3. Recommendations

- 3.1** That the appointment by the Leader of the Council of the following Members to the Cabinet, with effect from 16 May 2019, be noted:

| | |
|----------------------|--|
| Cllr Alan Vincent | Resources Portfolio Holder |
| Cllr Roger Berry | Neighbourhood Services and Community Safety Portfolio Holder |
| Cllr Simon Bridge | Street Scene and Parks and Open Spaces Portfolio Holder |
| Cllr Lynne Bowen | Leisure, Health and Community Engagement Portfolio Holder |
| Cllr Michael Vincent | Planning and Economic Development Portfolio Holder |

- 3.2** That the designation of Cllr Alan Vincent as Deputy Leader of the Council, with effect from 16 May 2019, also be noted.

3.3 That the appointment of the following Lead Members, with effect from 16 May 2019, to support the Council and the Cabinet, be noted:

Cllr Andrea Kay
To be notified

Children and Young People
Older People

4. Background

4.1 The Leader and the Cabinet form the Executive of the Council. The role and composition of the Cabinet are set out in Article 9 of the Council's Constitution. The functions the Executive is responsible for are listed in Part 3.03 of the Constitution.

4.2 Article 9 specifies in particular, that the Cabinet will comprise the Leader and at least five other Councillors appointed by the Leader (the statutory minimum is two plus the Leader and the statutory maximum is nine plus the Leader). It also specifies that the Leader will appoint a Deputy Leader and can also appoint Lead Members to provide support and advice on their specialist area of activity.

4.3 Each Member of the Cabinet will hold office until 3 days after the next Council elections in May 2023, unless

- he or she resigns;
- he or she is removed from office by the Leader;
- he or she ceases to be a Councillor.

4.4 The Lead Members have no decision making powers and do not form part of the Executive of the Council. They are expected to develop knowledge and expertise and to champion the delivery of service improvements and the development of effective policies.

5. Key issues and proposals

5.1 The prospective Leader of the Council (Cllr Henderson) has decided to retain the current structure of five Portfolio Holders, with the same titles and responsibilities as currently set out in Part 3.03 of the Constitution.

| Financial and legal implications | |
|---|---|
| Finance | Special Responsibility Allowances (SRA's) are payable to Cabinet Members, the Leader, the Deputy Leader and the Lead Members. The Council's current Members Allowances Scheme can be found in Part 6 of the Constitution, as approved by the Council in January 2019. |

| | |
|-------|---|
| | There is provision in the budget to meet the cost of allowances and the estimate travelling costs of Members attending approved duties. |
| Legal | The proposed appointments are in accordance with the Council's Constitution and legal requirements. |

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

| risks/implications | ✓ / x |
|---------------------------|--------------|
| community safety | x |
| equality and diversity | x |
| sustainability | x |
| health and safety | x |

| risks/implications | ✓ / x |
|---------------------------|--------------|
| asset management | x |
| climate change | x |
| ICT | x |
| data protection | x |

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

| report author | telephone no. | email | date |
|--|---------------|--------------------------|------------|
| Roy Saunders, Democratic Services and Scrutiny Manager | 01253 887481 | roy.saunders@wyre.gov.uk | 08/05/2019 |

| List of background papers: | | |
|-----------------------------------|------|--------------------------------|
| name of document | date | where available for inspection |
| None | - | - |

List of Appendices

None.