

Employment and Appeals Committee Minutes

Minutes of the Employment and Appeals Committee meeting of Wyre Borough Council held at 6.00 pm on Monday 6 July 2015 at the Civic Centre, Poulton-le-Fylde.

Committee members present:

Councillor Rita Amos
Councillor Simon Bridge
Councillor Graham Holden

Councillor Natalie Reeves
Councillor Ann Turner
Councillor Val Wilson

Apologies:

Councillors Barry Birch, Ian Duffy, Ruth Duffy and Julie Robinson.

Officers present:

Liesl Hadgraft (Head of Business Support)
Roy Saunders (Democratic Services and Scrutiny Manager)

No members of the public attended the meeting.

EA1 Election of Chairman and Vice Chairman

Councillor Turner was elected as Chairman.

Councillor Robinson was elected as Vice-Chairman.

EA2 Declarations of interest

None.

EA3 Minutes

The committee confirmed the minutes of the meeting held on 9 March 2015 as a correct record.

EA4 Policy Review

The Head of Business Support submitted a report presenting one new policy and four of the council's existing Human Resources Policies, which had been reviewed and updated. She explained the changes that had been made to the existing policies and the content of the new policy on flexible working and the reasons for them.

The committee discussed the additions and amendments proposed and asked a number of questions about the policies to which the Head of Business Support provided appropriate clarification.

Resolved that the new Flexitime Working Policy and revisions to the following Human Resources Policies be approved

- Promoting Attendance Controlling Absence Policy
- Capability Procedure
- Redundancy Policy and Selection Procedure
- Driving at Work Policy

EA5 Date and time of next meeting

6pm on Monday 2 November 2015

The meeting started at 6pm and finished at 6.30pm.

Date of Publication: 7 July 2015

arm/empap/mi/060715