

Employment and Appeals Committee Minutes

Minutes of the Employment and Appeals Committee meeting of Wyre Borough Council held at 6pm on Monday 9 March 2015 at the Civic Centre, Poulton-le-Fylde.

Committee members present:

Councillor Rita Amos
Councillor Barry Birch
Councillor Ian Duffy
Councillor Ruth Duffy

Councillor Julie Robinson
Councillor Ted Taylor
Councillor Ann Turner

Apologies:

Councillors Simon Bridge, Sue Pimbley and Val Wilson

Officers present:

Liesl Hadgraft (Head of Business Support)
Duncan Jowitt (Democratic Services – committee secretary)

No members of the public attended the meeting.

EA10 Declarations of interest

None.

EA11 Minutes

The committee confirmed the minutes of the meeting held on 3 November 2014 as a correct record.

EA12 Policy Review

The Head of Business Support (HoBS) submitted a report presenting one new policy and a number of amendments to the council's existing Human Resources Policies. The committee discussed the additions and amendments to the Human Resources Policies with the HoBS.

Members asked a number of questions pertinent to the policies, including when the next staff survey would be undertaken to ascertain current levels of stress amongst employees, the prevailing level of grievances against the council and a reference to the duty officer post in the Pay and TOIL Policy, to which the HoBS duly responded.

Resolved that the revisions to the following Human Resources Policies be approved:

- Managing Stress in the Workplace
- Maternity, Paternity and Adoption Policy
- Employee Code of Conduct
- Pay and TOIL Policy

EA13 Date and time of next meeting

6pm on Monday 6 July 2015

The meeting started at 6pm and finished at 6.24 pm.

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