

Flooding Task Group – Scoping Document - FINAL

Review Topic	Flooding – the role of councillors												
Chair	Councillor Phil Orme												
Group Membership	Councillors Emma Anderton, Lady Dulcie Atkins, Howard Ballard, Peter Cartridge, Emma Ellison, Terry Lees (Vice Chair), Paul Moon, Julie Robinson and Lynn Walmsley												
Officer Support	Peter Foulsham, Scrutiny Officer												
Purpose of the Review	To clarify the role of councillors in planning for, reacting to and dealing with flooding events.												
Role of Overview and Scrutiny in this Review (mark all that apply)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Holding Executive to account – decisions</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Existing budget and policy framework</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Contribution to policy development</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td>Holding Executive to account – performance</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Community champion</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td>Statutory duties / compliance with codes of practice</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	Holding Executive to account – decisions	<input type="checkbox"/>	Existing budget and policy framework	<input type="checkbox"/>	Contribution to policy development	<input checked="" type="checkbox"/>	Holding Executive to account – performance	<input type="checkbox"/>	Community champion	<input checked="" type="checkbox"/>	Statutory duties / compliance with codes of practice	<input checked="" type="checkbox"/>
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Aims of Review	<ul style="list-style-type: none"> ○ To clarify the role of ward councillors before, during and after flooding events ○ To understand the respective roles of the organisations and individuals involved in planning for, dealing with and the recovery after flooding events in the borough ○ To understand the range of issues and challenges faced by residents during and after a flooding event ○ To review ward councillors' experiences in terms of the questions asked and demands placed on them in relation to flooding events 												
Methodology	Reviewing relevant reports and guidelines Interviewing witnesses Site visits												
Scope of Review	The review is limited to the role of elected members in flooding management and recovery.												

Potential Witnesses	<ul style="list-style-type: none"> ○ Neighbourhood Services and Community Safety Portfolio holder ○ Head of Engineering Services ○ Emergency Planning Officer (Depot Manager) ○ Housing Options Team Leader ○ Paul Bond, Environment Agency ○ Representative from Lancashire Constabulary ○ Representatives of Flood Action Groups, with the specific inclusion of people directly affected by previous flooding events
Documents to be considered	A councillor's guide to civil emergencies, LGA publication, May 2016
Risks	
Level of Publicity	Moderate
Indicators of a Successful Review	Councillors better informed to provide advice to residents before, during and after flooding events.
Intended Outcomes	Residents clear about <ul style="list-style-type: none"> (i) the respective roles of the organisations involved in and responsible for dealing with flooding events, and (ii) how and where to access assistance and advice before, during and after a flooding event
Approximate Timeframe	3 months
Projected Start Date	25 April 2018