



Employment and Appeals Committee Minutes

Minutes of the meeting of Wyre Borough Council's Employment and Appeals Committee, which was held at 6pm on Monday 11 July 2016 at the Civic Centre in Poulton-le-Fylde.

Committee members present:

Councillor Rita Amos
Councillor Barry Birch
Councillor Ruth Duffy

Councillor Julie Robinson
Councillor Ann Turner
Councillor Val Wilson

Apologies:

Councillors Simon Bridge, Ian Duffy, and Graham Holden

Other councillors present:

Councillor Ian Amos

Officers present:

Mai Owen (Human Resources Advisor)
Duncan Jowitt (Democratic Services Officer)

No members of the public attended the meeting.

EA1 Election of Chairman and Vice Chairman

The committee elected Councillor Turner to be Chairman and Councillor Robinson was elected Vice-Chairman.

EA2 Declarations of interest

None.

EA3 Minutes

The committee confirmed the minutes of the meeting held on 14 March 2016 as a correct record.

EA4 Policy Review

The Head of Business Support submitted a report presenting one new policy and five of the council's existing Human Resources Policies that had been reviewed and updated.

The Human Resources Advisor explained the logic behind the introduction of a separate policy for flexible retirement, detailed the revisions that had been made to the existing policies and clarified the reasons for the changes.

The committee asked a number of questions about the arrangements surrounding the new Flexible Retirement Policy and sought further advice about the amendments proposed to existing policies to which the Human Resources Advisor provided a full and erudite response.

Resolved that the new Flexible Retirement Policy and revisions to the following Human Resources Policies be approved

- Retirement Policy and Procedure
- Social Media and Employment Policy
- Driving at Work Policy
- Disciplinary Policy and Procedure "Protected Officers"
- Employee Code of Conduct

EA5 Date and time of next meeting

6pm on Monday 14 November 2016

The meeting started at 6pm and finished at 6.23pm.

Date of Publication: 12 July 2016

arm/empap/mi/110716