



## **Cabinet**

Minutes of the Cabinet meeting of Wyre Borough Council held on Wednesday 15 June 2016 at the Civic Centre, Poulton-le-Fylde.

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### **Cabinet members present:**

Councillor Peter Gibson (The Leader of the Council)  
Councillor Roger Berry (Neighbourhood Services and Community Safety Portfolio Holder)  
Councillor Lynne Bowen (Leisure and Culture Portfolio Holder)  
Councillor David Henderson (Street Scene, Parks & Open Spaces Portfolio Holder)  
Councillor Pete Murphy (Planning and Economic Development Portfolio Holder)  
Councillor Vivien Taylor (Health and Community Engagement Portfolio Holder)  
Councillor Alan Vincent (Resources Portfolio Holder and Deputy Leader)

### **Apologies:**

None

### **Officers present:**

Garry Payne (Chief Executive)  
Philippa Davies (Corporate Director of Resources)  
Mark Billington (Service Director People and Places)  
Mark Broadhurst (Service Director Health and Wellbeing)  
Marianne Hesketh (Service Director Performance and Innovation)  
Roy Saunders (Democratic Services and Scrutiny Manager)

### **Apologies:**

None

### **Non-members of the Cabinet present:**

Councillors Marge Anderton and Lady Dulcie Atkins.

No members of the public or press attended the meeting.

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### **CAB.01 Declarations of Interest**

None

## **CAB.02 Minutes**

The minutes of the Cabinet meeting held on 23 March 2016 were confirmed as a correct record.

## **CAB.03 Public Questions**

None.

## **CAB.04 Hillhouse International Enterprise Zone – Memorandum of Understanding**

The Planning and Economic Development Portfolio Holder and the Service Director Performance and Innovation submitted a report on a proposed Memorandum of Understanding between the Council and the Department for Communities and Local Government on arrangements for the operation of the Hillhouse Enterprise Zone.

### **Decision taken**

Cabinet approved the proposed Memorandum of Understanding between Wyre Council and the Secretary of State for Communities and Local Government for the Hillhouse International Business Park Enterprise Zone, attached as Appendix 1 to the report.

## **CAB.05 Refurbishment of Garstang Leisure Centre and Garstang Swimming Pool and Purchase of New Fitness Equipment for Garstang Leisure Centre.**

The Leisure and Culture Portfolio Holder and the Service Director Health and Wellbeing submitted a report asking the Cabinet to approve capital investment for Garstang Leisure Centre and Garstang Swimming Pool and to agree the purchase of health and fitness equipment for Garstang Leisure Centre.

### **Decisions taken**

Cabinet approved:-

1. the proposed capital investment works for Garstang Leisure Centre and Garstang Swimming Pool as detailed in the report, which had been drawn up following a competitive tendering process
2. the purchase of health and fitness equipment for Garstang Leisure Centre to a maximum value of £52,000 excluding VAT and the incorporation of the scheme in the Council's 2016/17 Capital Budget, with the investment to be recovered over a 5-year period via contributions from the YMCA's operational budget at no additional cost to the council.

## **CAB.06 Complaints Procedure**

The Health and Community Engagement Portfolio Holder and the Corporate Director of Resources submitted a report on the findings of a review of the Council's complaints procedure

### **Decisions taken**

Cabinet noted the results of the review and agreed that the proposed amendments set out in the report be implemented with effect from 1 July 2016, including the recommendation in paragraph 5.4 of the report that the current two stage procedure be continued, but that the second stage reviewers are asked to identify learning points for sharing with managers, with a view to reducing the number of complaints/referrals to the Local Government Ombudsman and, thereby, also meeting the criteria in the Ombudsman's guidance that the complaints process should include a *"robust review by someone who has the independence and authority to ask questions, get at the facts and recommend changes in response to complaints"*.

The meeting started at 6pm and finished at 6.10pm.

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**Date of Publication:** 21 June 2016

### **Options considered but rejected**

Any alternative options that were considered but rejected, in addition to the reasons for the recommendations that were made, are included in the full reports.

### **When will these decisions be implemented?**

All decisions will be put into effect five working days from the date of publication, unless a decision is "called-in" by any four Members of the council within that period. The "call-in" procedure is set out in [Part 4 of the Council's Constitution](#) (Paragraph 16 of the Overview and Scrutiny Procedure Rules). If a decision is "called-in", the Overview and Scrutiny Committee may decide that the original decision should be upheld or ask Cabinet to reconsider the decision.

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