

**Overview and Scrutiny Committee Work Programme 2024/25:**

| <b>Committee Meetings</b> |                   |   |
|---------------------------|-------------------|---|
| <b>2024</b>               |                   |   |
| <b>Date</b>               | <b>Theme</b>      | <b>Agenda items</b>   |
| Monday 10 June at 6pm     | Update and review | <ul style="list-style-type: none"> <li>• Election of Chair for the municipal year 2024/25</li> <li>• Election of Vice Chair for the municipal year 2024/25</li> <li>• Council Plan 2023/24, Quarterly Performance Statement (Quarter 4: January – March)</li> <li>• Call-in – review of process and criteria</li> <li>• Climate Change Sub-Committee annual review</li> <li>• O&amp;S Work Programme 2024/25 – update and planning</li> </ul> <p><b>Invited attendees:</b> Sandy Lee, Policy, Data Intelligence and Change Manager</p>  |
| Monday 15 July at 6pm     | Corporate theme   | <ul style="list-style-type: none"> <li>• Economic Development and Visitor Economy Strategy – update from officers</li> <li>• Communications – service monitoring</li> <li>• Assets register - update</li> <li>• Hillhouse Enterprise Zone - update</li> <li>• O&amp;S Work Programme 2024/25 – update</li> </ul> <p><b>Invited attendees:</b> Marianne Hesketh (Director of Communities), Jane Warne (Communications and Visitor Economy Manager), Mark Fenton (Economic Development Manager), Neil Turvey (Assistant Director of Property and Development Projects), Councillor Peter le Marinel (Planning Policy and Economic Development Portfolio Holder), Councillor Lynne Bowen (Leisure, Health and Community Engagement Portfolio Holder)</p> |
| Monday 2 September at 6pm | Update and review | <ul style="list-style-type: none"> <li>• Waste and Recycling – updates on recycling rates</li> <li>• Fly-tipping – service monitoring</li> <li>• Council Plan 2024/25, Quarterly Performance Statement (Quarter 1: April – June)</li> <li>• O&amp;S Work Programme 2024/25 – update</li> </ul> <p><b>Invited attendees:</b> Mark Billington (Corporate Director Environment), Kathy Winstanley (Assistant Director of Environmental Services), Councillor Simon Bridge (Street Scene, Parks and Open Spaces Portfolio Holder)</p>   |
| Monday 14 October at 6pm  | Partnership work  | <ul style="list-style-type: none"> <li>• Lancashire and South Cumbria Integrated Care Board</li> </ul>  |

| <b>Committee Meetings</b> |                                   |   |
|---------------------------|-----------------------------------|---|
|                           |                                   | <ul style="list-style-type: none"> <li>• O&amp;S Work Programme 2024/25 – update</li> </ul> <p><b>Invited attendees:</b></p>  |
| Monday 18 November at 6pm | Finance                           | <ul style="list-style-type: none"> <li>• Fees and Charges - draft</li> <li>• Medium term financial plan</li> <li>• Cost benchmarking results</li> <li>• Council Plan 2024/25, Quarterly Performance Statement (Quarter 2: July – Sept)</li> <li>• O&amp;S Work Programme 2024/25 – update</li> </ul> <p><b>Invited attendees:</b> Councillor Lesley McKay (Resources Portfolio Holder) and Clare James (Director of Finance and Governance, Section 151 Officer).</p>   |
| <b>2025</b>               |                                   |   |
| Monday 13 January at 6pm  | Corporate theme                   | <ul style="list-style-type: none"> <li>• Housing – updates on council tax on mobile homes, HMO licence rates, energy efficiency standards monitoring</li> <li>• LGA Ombudsman Annual letter</li> <li>• O&amp;S Work Programme 2024/25 – update</li> </ul> <p><b>Invited attendees:</b> Marianne Hesketh (Corporate Director Communities), Mark Broadhurst (Assistant Director of Housing, Leisure and Communities), Councillor Lesley McKay (Resources Portfolio Holder), Councillor Roger Berry (Deputy Leader and Neighbourhood Services and Community Safety Portfolio Holder)</p> |
| February TBC              | Work Programme Workshop 2025/26   | <ul style="list-style-type: none"> <li>• Workshop to agree topics for review for the 2025/26 Municipal Year</li> </ul> <p><b>Invited attendees:</b> The Corporate Management Team (CMT) and the members of the Overview and Scrutiny Committee.</p>   |
| Monday 24 February at 6pm | Police and Community Safety theme | <ul style="list-style-type: none"> <li>• Wyre Community Safety Partnership – annual scrutiny review</li> <li>• Council Plan 2024/25, Quarterly Performance Statement (Quarter 3: Oct – Dec)</li> <li>• O&amp;S Work Programme 2024/25 – update</li> </ul> <p><b>Invited attendees:</b> Martin Wyatt (Wyre Neighbourhood Inspector), Neil Greenwood (Assistant Director of Public Protection), and Councillor Roger Berry (Neighbourhood Services and Community Safety Portfolio Holder).</p>  |

| <b>Committee Meetings</b> |                                    |   |
|---------------------------|------------------------------------|---|
| Monday 14 April at 6pm    | Work Programme planning and review | <ul style="list-style-type: none"> <li>• Scrutiny of the Treasury Management Strategy and Policies – questions and answers</li> <li>• O&amp;S Work Programme 2024/25 – update</li> <li>• O&amp;S Work Programme 2025/26 – planning</li> </ul> <p><b>Invited attendees:</b> Clare James (Director of Finance and Governance, Section 151 Officer).</p> |

| <b>Task Group Reviews</b>                 |   |         |
|---|---|---------|
| <b>Current reviews:</b>                   |   |         |
| Date                                      | Topic   | Status  |
|   |   |         |
| <b>Paused work:</b>                       |   |         |
| Date                                      | Topic   | Status  |
|   |   |         |
| <b>Future review focuses for 2024/25:</b> |   |         |
| Proposed start date                       | Topic   | Status  |
| 2024                                      | Communications review                           | Pending |
| 2024                                      | Fly-tipping                                     | Pending |
| 2024                                      | Economic Development and Visit Economy Strategy | Pending |
| <b>Looking further ahead:</b>             |   |         |
| Date                                      | Topic   | Status  |
|   |   |         |

Updated May 2024