



## Portfolio Holder Report

The Portfolio Holder will make a decision on this item after seven days have elapsed (including the date of publication).

<b>Report of:</b>	<b>Portfolio Holder</b>	<b>Date of Publication:</b>
Marianne Hesketh, Service Director Performance and Innovation	Councillor Alan Vincent, Resources Portfolio Holder	15 June 2017

### **Renewal of the Council's Recruitment and Advertising Services Contract**

#### **1. Purpose of report**

- 1.1 To agree the renewal of the Council's recruitment and advertising services contract with Jobs Go Public Resourcing Ltd for a two year period commencing 29 May 2017.

#### **2. Outcomes**

- 2.1 A cost effective advertising and recruitment services contract.

#### **3. Recommendations**

- 3.1 The renewal of the Council's advertising and recruitment services contract with Jobs Go Public Resourcing Ltd for a two year period commencing 29 May 2017.
- 3.2 That the approval to renew the Council's contract with Jobs Go Public Resourcing Ltd is dealt with under the exemption to Contract Procedures contained within the Financial Regulations and Financial Procedure Rules on the grounds that exemptions may apply regarding the appointment of consultants including architects, engineers, quantity surveyors, solicitors, barrister and other people providing professional services.

#### **4. Background**

- 4.1 The Council's current advertising and recruitment services contract expires on the 28 May 2017. A benchmarking exercise was completed in April evidencing that the current fee is comparable with other supplier's fees for a similar service. Substantial additional product set up charges would also be incurred in the event of a different supplier providing the services.

## 5. Key issues and proposals

- 5.1 The cost of the advertising and recruitment services contract with Jobs Go Public Resourcing Ltd over two years is £13,429 (£6,578 in year one and £6,841 in year two). The increases applied each year by JGP are normally 5-7%. However the terms of this contract would reduce and fix the increase at 4% for the two year period commencing in 2017/18 with no further proposed increases for the duration of the extension.
- 5.2 Given that the contract price has increased slightly coupled with our satisfaction with the service received from Jobs Go Public Resourcing Ltd it is recommended that the contract with them is renewed.

## 6. Delegated functions

- 6.1 The matters referred to in this report are considered under the following Executive Function delegated to the Resources Portfolio Holder (as set out in Part 3 of the Council's Constitution): "To consider departures from Rules relating to financial and contractual matters if appropriate."

<b>Financial and legal implications</b>	
Finance	The Council's Revenue Estimates for 2017/18 in respect of advertising and recruitment includes a provision of £10,000 and the proposals submitted by Jobs Go Public Resourcing Ltd can be contained within this budget. The procurement would be made using the exemptions to Contract Procedures contained within the Financial Regulations and Financial Procedures Rules where exemptions may apply regarding the appointment of consultants including architects, engineers, quantity surveyors, solicitors, barristers and other people providing professional services.
Legal	A formal contract for these services will be entered into.

### **Other risks/implications: checklist**

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

<b>implications</b>	<b>✓ / x</b>
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

<b>risks/implications</b>	<b>✓ / x</b>
asset management	x
climate change	x
data protection	x

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<b>List of background papers:</b>		
name of document	date	where available to inspect
None		

arm/ph/re/cr/17/0006lh1