

Report of:	Meeting	Date
The Leader of the Council and the Senior Officer Appointments Committee	Council	1 December 2022

Appointment of a Chief Executive

1. Purpose of report

- 1.1 Following an assessment day on 7 November and interviews held on 8 November 2022 by the Senior Officer Appointments Committee to recommend to the Full Council the appointment of a new Chief Executive.

2. Outcomes

- 2.1 Appointment of new Chief Executive from 1 April 2023.

3. Recommendation

- 3.1 That Council agrees to the appointment of the new Chief Executive and Head of Paid Service from 1 April 2023.

4. Background

- 4.1 Earlier this year the Chief Executive, Garry Payne, gave notice to the Leader Cllr Henderson of his intentions to take early retirement and this has allowed time for a thorough recruitment process to be undertaken. Should full Council support the recommendation there will be a smooth transition with no gap between the current Chief Executive retiring and the new Chief Executive taking up the post.

5. Key issues and proposals

- 5.1 Three candidates were shortlisted for the assessment day on 7 November and interviews on 8 November.
- 5.2 The assessment day consisted of:
- Technical Interview carried out by Marshall Scott, Chief Executive at Ribble Valley Borough Council
 - Stakeholder Panel Interviews
 - Staff Panel Interviews

The assessment day was facilitated by North West Employers who provided feedback to the Senior Officer Appointments Committee on the candidates' performance in each element.

- 5.3** The Senior Officer Appointments Committee interviewed the three candidates on the second day and also taking into consideration the feedback from the assessment day, selected a new Chief Executive to be appointed subject to Full Council approval.
- 5.4** The minutes of the meeting of the Senior Officer Appointments Committee held on 8 November 2022, recommending the new Chief Executive to be appointed whose name will be announced at Full Council on 1 December 2022.

Financial and legal implications	
Finance	None.
Legal	None.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

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List of background papers:		
name of document	date	where available for inspection
None.		

List of appendices

Appendix 1: Minutes of the Senior Officer Appointments Committee meeting on 8 November 2023.

SENIOR OFFICER APPOINTMENTS COMMITTEE

Minutes of the meeting of the Committee held on 8 November 2022 at the Civic Centre, Poulton-le-Fylde.

Present: Councillor Michael Vincent (Chairman), Councillors Henderson, Bowen and Fail.

Officers Present: Sharon Senior (Executive Director North West Employers), Jane Collier (HR Manager and Deputy Monitoring Officer).

A1 ELECTION OF CHAIRMAN

RESOLVED that Councillor Michael Vincent be elected as Chairman of the Committee.

A2 APOLOGIES FOR ABSENCE

None

A3 DECLARATION OF INTEREST

None

A4 EXCLUSION OF PUBLIC AND PRESS

RESOLVED that the public and press be excluded from the meeting whilst agenda item 5 (interviews for the post of Chief Executive) was considered, on the grounds that their presence would involve the likely disclosure of exempt information as defined in category 1 (information relating to individuals) of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Variation Order 2006 and, that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

A5 INTERVIEWS FOR THE POST OF CHIEF EXECUTIVE

The Committee interviewed three applicants for the post of Chief Executive.

RESOLVED that, subject to the approval of the Council on 1 December, in accordance with the requirements of the Local Authority (Standing Orders) (England) Regulations 2001, a new Chief Executive be appointed (name to be announced at Full Council on 1 December 2022), with effect from 1 April 2023, when Garry Payne completes his notice of resignation from the council.