



Report of:	Meeting	Date
Councillor David Henderson, Leader of the Council and Garry Payne, Chief Executive	Council	8 July 2021

Cabinet membership and responsibilities

1. Purpose of report

- 1.1** To inform the Council of changes to the membership of the Cabinet and to the allocation of responsibilities to Portfolio Holders.

2. Outcomes

- 2.1** Effective executive decision making and the delivery of Council priorities.

3. Recommendations

- 3.1** That the appointment of Cllr Collinson to the Cabinet and the following revised allocation of responsibilities within the Cabinet, with effect from 1 June 2021, be noted:

Cllr Michael Vincent - Resources Portfolio Holder and Deputy Leader

Cllr Collinson – Planning Policy and Economic Development Portfolio Holder.

- 3.2** That the list of the Responsibilities for Executive Functions, in Part 3.03 of the Constitution, be amended accordingly.

4. Background

- 4.1** Arrangements for the composition, roles and responsibilities of the Cabinet are set out in Article 6 of the Council's constitution. Paragraph 6.02 of Article 6 specifies that the Cabinet will comprise the Leader and at least 5 other councillors appointed by the Leader (the statutory maximum is 10). Paragraph 6.02 also states that the Leader will appoint a Deputy Leader and paragraph 6.05 states that the Leader will maintain a list (set out in Part 3 of the Constitution) detailing the particular responsibilities of each Cabinet Member. The Leader is free to choose how he divides those responsibilities between his Cabinet members.

5. Key issues and proposals

- 5.1** Councillor Alan Vincent has requested to stand down from the Cabinet with immediate effect as a result of additional responsibilities following his appointment as the Deputy Leader of Lancashire County Council.
- 5.2** Councillor David Henderson, Leader of the Council, has reshuffled some of the portfolio holder responsibilities as set out in paragraph 3.1. This includes moving Councillor Michael Vincent to the Resources Portfolio. Councillor Michael Vincent will also become the Deputy Leader of the Council. Councillor Alice Collinson has accepted the Leader's invitation to join the Cabinet as the renamed Planning Policy and Economic Development Portfolio Holder.

Financial and legal implications	
Finance	There are no additional financial implications associated with this report.
Legal	The proposed appointments are in accordance with the Council's Constitution and legal requirements

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

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List of background papers:		
name of document	date	where available for inspection
None		

Appendices

None

Dems/council/0807pf4