

## Schedule of Executive Decisions

Wyre Borough Council's Schedule of Executive Decisions lists the “**key decisions**” that we expect the Council's Executive (the Cabinet and individual Portfolio Holders) to take over the coming months and any decisions that they will take **in private** because they will be discussing **confidential** or **exempt information**.

Details of all such decisions are published on the Schedule at least 28 days before the decision is due to be taken, as required by the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. Where it is not possible to give 28 days' notice of a key decision that is to be made or a decision that must be taken in private, Cabinet or the Portfolio Holder will publish the reason(s) why.

In the spirit of open government, we may also include other upcoming executive decisions that do not require 28 days' notice in this Schedule.

If you want further details about any of the impending executive decisions or if you wish to make representations to the decision maker before the decision is taken, you will find the name and details of the council officer that you need to contact in the right-hand column.

### **What is a “key decision”?**

A key decision is an executive decision that is likely to result in “*significant expenditure or savings in relation to the council's budget for the service or function to which the decision relates*” (“significant” has been defined as £100,000 or more) and/or likely to be “*significant in terms of its effects on communities living or working in an area comprising of two or more wards of the borough*”.

### **What is confidential or exempt information?**

**Confidential information** is any information that the council is *not permitted to* disclose to the public for legal reasons.

**Exempt information** includes things like information about a person or information that could reveal an individual's identity. It can also include details of consultations or negotiations that relate to labour relations and information connected with the prevention and detection of crime. All the different categories of exempt information are described in Part 4.02 of the council's Constitution and Cabinet *may decide to* exclude the public from meetings if it is likely that exempt information would be disclosed.

For any other information about the Schedule of Decisions or to make representations for a decision that we anticipate will be taken in private to be considered in public, e-mail [duncan.jowitt@wyre.gov.uk](mailto:duncan.jowitt@wyre.gov.uk) or write to Democratic Services, Civic Centre, Breck Road, Poulton-Le-Fylde FY6 7PU.

### **The members of the Cabinet and their portfolios are**

Cllr David Henderson *Leader of the Council*

Cllr Alan Vincent *Resources and Deputy Leader*

Cllr Roger Berry *Neighbourhood Services and Community Safety*

Cllr Lynn Bowen *Leisure, Health and Community Engagement*

Cllr Simon Bridge *Street Scene, Parks and Open Spaces*

Cllr Michael Vincent *Planning and Economic Development*

The areas of responsibility within each portfolio at the date of publication are listed in full in Part 3.03 of the council's Constitution

<b>Cabinet decisions</b>						
<b>Subject</b>	<b>Decision needed</b>	<b>Expected date of decision</b>	<b>Proposed consultation</b>	<b>Open/ exempt?</b>	<b>First placed on schedule</b>	<b>Contact officer</b>
Treasury Management Policy Statement and Practices, Treasury Management and Annual Investment Strategy, Minimum Revenue Provision Policy Statement and Capital Strategy 2019/20 (annual report)	To approve the policy statements and agree the strategy.	27 Mar 2019	None	Open	10 May 2018	Julie Woods Senior Account Manager Tel: 01253 887601 Email: julie.woods@wyre.gov.uk
Forest of Bowland AONB Management Plan	Approval of the Forest of Bowland Area of Outstanding Natural Beauty Management Plan	24 Apr 2019	None	Open	1 March 2019	Réa Psillidou Planning Policy and Economic Development Manager Tel: 01253 887243 Email: rea.psillidou@wyre.gov.uk
Local Government Ombudsman Annual Review	To consider the Annual Review letter from the Local Government Ombudsman.	Before 30 Sep 2019	None	Open	10 May 2018	Joanne Porter Electoral Services and Information Governance Manager Tel: 01253 887503 Email: joanne.porter@wyre.gov.uk
Medium Term Financial Plan (annual report)	To consider the council's Medium Term Financial Plan for the next 3 years.	Before 31 Oct 2019	None	Open	10 May 2018	Clare James Head of Finance and Section 151 Officer Tel: 01253 887308 Email: Clare.James@wyre.gov.uk

Capital Programme Review and Monitoring Report (annual report)	To consider the summary of the spending officers' review of the Capital Budget and its impact on the Capital Programme.	Before 31 Oct 2019	None	Open	10 May 2018	Clare James Head of Finance and Section 151 Officer Tel: 01253 887308 Email: Clare.James@wyre.gov.uk
Cost Profiles – benchmarking results (annual report)	To consider the findings of the annual benchmarking study.	Before 31 Oct 2019	Cost Profiles Overview and Scrutiny Committee	Open	10 May 2018	Clare James Head of Finance and Section 151 Officer Tel: 01253 887308 Email: Clare.James@wyre.gov.uk
Authorities Monitoring Report (annual report)	To approve the Authorities Monitoring Report.	Before 30 Nov 2019	None	Open	10 May 2018	David Thow Head of Planning Services Tel: 01253 887287 Email: david.thow@wyre.gov.uk
Capital Programme (annual report)	To agree the revised Capital Budget and the Capital Programme.	15 Jan 2020	Overview and Scrutiny Committee	Open	10 May 2018	Clare James Head of Finance and Section 151 Officer Tel: 01253 887308 Email: Clare.James@wyre.gov.uk
<b>Decisions to be taken by more than one portfolio holder</b>						
<b>Subject</b>	<b>Decision needed</b>	<b>Expected date of decision</b>	<b>Proposed consultation</b>	<b>Open/exempt?</b>	<b>First placed on schedule</b>	<b>Contact officer</b>
Fees and charges (annual report)	To determine charges or fees for any relevant services operated within the portfolio	Before 31 Jan 2020	Overview and Scrutiny Committee	Open	10 May 2018	Clare James Head of Finance and Section 151 Officer Tel: 01253 887308 Email: Clare.James@wyre.gov.uk

<b>Individual Portfolio Holder decisions</b>						
<b>Subject</b>	<b>Decision needed</b>	<b>Expected date of decision</b>	<b>Proposed consultation</b>	<b>Open/ exempt?</b>	<b>First placed on schedule</b>	<b>Contact officer</b>
Tablet devices to enable paperless meetings	Approval of Tablet devices to enable paperless meetings	6 Mar 2019	None	Open	24 January 2019	Claire Dubelbeis Transformation Officer Tel: 01253 887645 Email: Claire.Dubelbeis@wyre.gov.uk
Land at Siding Road, Fleetwood	To declare land surplus and agree Heads of Terms for its disposal	6 Mar 2019	none	Fully exempt	7 February 2019	Rowena Gornall Senior Estates Surveyor Tel: 01253 887233 Email: rowena.gornall@wyre.gov.uk
Reception refurbishment works to Garstang swimming pool, Oak road, Garstang.	To approve building works to enable the reception refurbishment works to Garstang swimming pool	21 Mar 2019	None	Open	4 March 2019	Daniel Long Building Surveyor Tel: 01253 887467 Email: Daniel.Long@wyre.gov.uk
Support for the Procurement of an Economic Toolkit	Approval for the Hillhouse Technology Enterprise Zone Retained Business Rates Reserve to be used in part funding the purchase of an Economic Toolkit, joint funded by Fylde Council and Blackpool Council.	March 2019	Blackpool, Fylde and Wyre Economic Prosperity Board	Open	15 February 2019	Angela Kershaw Senior Economic Development Officer Tel: 01253 887641 Email: angela.kershaw@wyre.gov.uk

Health and Fitness Equipment - Garstang Leisure Centre	To agree the purchase of health and fitness equipment (spinning bikes) for Garstang Leisure Centre.	March 2019	None	Open	1 March 2019	Mark Broadhurst Service Director Health and Wellbeing Tel: 01253 887433 Email: mark.broadhurst@wyre.gov.uk
Provision of electric charging points in council car parks.	Agree to electric charging points at suitably agreed locations in the council's car parks.	Before 31 Mar 2019	Parking consultation exercise undertaken 2017/18	Open	7 December 2018	Carl Green Head of Engineering Tel: 01253 887215 Email: carl.green@wyre.gov.uk
Approval of a funding contribution towards the delivery of the Raising Aspirations programme	To approve a one-off contribution towards the Raising Aspirations programme	March 2019	Regenda, Positive Footprints, local businesses and schools	Open	1 March 2019	Mark Broadhurst Service Director Health and Wellbeing Tel: 01253 887433 Email: mark.broadhurst@wyre.gov.uk
Write Offs - Irrecoverable Debts (annual report)	To report Council Tax, Non-Domestic Rate (NDR), Housing Benefit overpayments and sundry debtor write-offs.	March 2019	None	Open	3 May 2018	Andrew Robinson Compliance Manager Tel: 01253 887536 Email: andrew.robinson@wyre.gov.uk
Cash Receipting System Phase 2 Upgrade	To seek approval for phase 2 elements referred to in the 2018 report.	Before 31 May 2019	None	Open	15 February 2019	Clare James Head of Finance and Section 151 Officer Tel: 01253 887308 Email: Clare.James@wyre.gov.uk