

Schedule of Executive Decisions

Wyre Borough Council's Schedule of Executive Decisions lists the “**key decisions**” that we expect the Council's Executive (the Cabinet and individual Portfolio Holders) to take over the coming months and any decisions that they will take **in private** because they will be discussing **confidential** or **exempt information**.

Details of all such decisions are published on the Schedule at least 28 days before the decision is due to be taken, as required by the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. Where it is not possible to give 28 days' notice of a key decision that is to be made or a decision that must be taken in private, Cabinet or the Portfolio Holder will publish the reason(s) why.

In the spirit of open government, we may also include other upcoming executive decisions that do not require 28 days' notice in this Schedule.

If you want further details about any of the impending executive decisions or if you wish to make representations to the decision maker before the decision is taken, you will find the name and details of the council officer that you need to contact in the right-hand column.

What is a “key decision”?

A key decision is an executive decision that is likely to result in “*significant expenditure or savings in relation to the council's budget for the service or function to which the decision relates*” (“significant” has been defined as £100,000 or more) and/or likely to be “*significant in terms of its effects on communities living or working in an area comprising of two or more wards of the borough*”.

What is confidential or exempt information?

Confidential information is any information that the council is *not permitted* to disclose to the public for legal reasons.

Exempt information includes things like information about a person or information that could reveal an individual's identity. It can also include details of consultations or negotiations that relate to labour relations and information connected with the prevention and detection of crime. All the different categories of exempt information are described in Part 4.02 of the council's Constitution and Cabinet *may decide* to exclude the public from meetings if it is likely that exempt information would be disclosed.

For any other information about the Schedule of Decisions or to make representations for a decision that we anticipate will be taken in private to be considered in public, e-mail duncan.jowitt@wyre.gov.uk or write to Democratic Services, Civic Centre, Breck Road, Poulton-Le-Fylde FY6 7PU.

The members of the Cabinet and their portfolios are

Cllr David Henderson *Leader of the Council*

Cllr Alan Vincent *Resources and Deputy Leader*

Cllr Roger Berry *Neighbourhood Services and Community Safety*

Cllr Lynn Bowen *Leisure, Health and Community Engagement*

Cllr Simon Bridge *Street Scene, Parks and Open Spaces*

Cllr Michael Vincent *Planning and Economic Development*

The areas of responsibility within each portfolio at the date of publication are listed in full in Part 3.03 of the council's Constitution

Cabinet decisions						
Subject	Decision needed	Expected date of decision	Proposed consultation	Open/ exempt?	First placed on schedule	Contact officer
Capital Programme (annual report)	To agree the revised Capital Budget and the Capital Programme.	16 Jan 2019	None Overview and Scrutiny Committee	Open	10 May 2018	Clare James Head of Finance and Section 151 Officer Tel: 01253 887308 Email: Clare.James@wyre.gov.uk
Jameson Road Landfill Site, Fleetwood - Lease with Suez UK Ltd	Proposed lease variation.	16 Jan 2019	None.	Fully exempt	21 November 2018	Clare James Head of Finance and Section 151 Officer Tel: 01253 887308 Email: Clare.James@wyre.gov.uk
Establishing a Property Investment Board	To create a Property Investment Board.	16 Jan 2019	None.	Open	21 November 2018	Clare James Head of Finance and Section 151 Officer Tel: 01253 887308 Email: Clare.James@wyre.gov.uk
Revenue and Capital Estimates (annual report)	Recommendation on the allocation and use of resources to achieve the council's priorities.	13 Feb 2019	Report of Overview and Scrutiny Committee, report of the Leader and report of the Head of Finance Overview and Scrutiny Committee	Open	10 May 2018	Clare James Head of Finance and Section 151 Officer Tel: 01253 887308 Email: Clare.James@wyre.gov.uk
Life In Wyre Resident Survey 2018	To note the results of the survey	13 Feb 2019	Residents	Open		Sara Ordonez Policy and Performance Officer Tel: 01253 887267 Email: sara.ordonez@wyre.gov.uk

Treasury Management Policy Statement and Treasury Management and Annual Investment Strategy and Minimum Revenue Provision Policy Statement (annual report)	To approve the policy statements and agree the strategy.	27 Mar 2019	None	Open	10 May 2018	Julie Woods Senior Account Manager Tel: 01253 887601 Email: julie.woods@wyre.gov.uk
Local Government Ombudsman Annual Review	To consider the Annual Review letter from the Local Government Ombudsman.	Before 30 Sep 2019	None	Open	10 May 2018	Joanne Porter Electoral Services and Information Governance Manager Tel: 01253 887503 Email: joanne.porter@wyre.gov.uk
Medium Term Financial Plan (annual report)	To consider the council's Medium Term Financial Plan for the next 3 years.	Before 31 Oct 2019	None	Open	10 May 2018	Clare James Head of Finance and Section 151 Officer Tel: 01253 887308 Email: Clare.James@wyre.gov.uk
Capital Programme Review and Monitoring Report (annual report)	To consider the summary of the spending officers' review of the Capital Budget and its impact on the Capital Programme.	Before 31 Oct 2019	None	Open	10 May 2018	Clare James Head of Finance and Section 151 Officer Tel: 01253 887308 Email: Clare.James@wyre.gov.uk
Cost Profiles – benchmarking results (annual report)	To consider the findings of the annual benchmarking study.	Before 31 Oct 2019	Cost Profiles Overview and Scrutiny Committee	Open	10 May 2018	Clare James Head of Finance and Section 151 Officer Tel: 01253 887308 Email: Clare.James@wyre.gov.uk
Authorities Monitoring Report (annual report)	To approve the Authorities Monitoring Report.	Before 30 Nov 2019	None	Open	10 May 2018	David Thow Head of Planning Services Tel: 01253 887287 Email: david.thow@wyre.gov.uk

Decisions to be taken by more than one portfolio holder						
Subject	Decision needed	Expected date of decision	Proposed consultation	Open/ exempt?	First placed on schedule	Contact officer
Fees and charges (annual report)	To determine charges or fees for any relevant services operated within the portfolio	Before 31 Jan 2020	Overview and Scrutiny Committee	Open	10 May 2018	Clare James Head of Finance and Section 151 Officer Tel: 01253 887308 Email: Clare.James@wyre.gov.uk

Individual Portfolio Holder decisions						
Subject	Decision needed	Expected date of decision	Proposed consultation	Open/ exempt?	First placed on schedule	Contact officer
Profiling of Business Rates	To approve the procurement of Profiling of Business Rates software.	Before 31 Jan 2019	None	Open	16 August 2018	Peter Mason Head of Contact Centre Tel: 01253 887530 Email: peter.mason@wyre.gov.uk
Provision of electric charging points in council car parks.	Electric charging points will be installed at suitably agreed locations in the council's car parks at no cost to the council. Marking and signage for the charging points	Before 31 Jan 2019	Parking consultation exercise undertaken 2017/18	Open	7 December 2018	Carl Green Head of Engineering Tel: 01253 887215 Email: carl.green@wyre.gov.uk
Reimbursement of a S106 payment to McDermott Homes	The matters referred to in this report are considered under the following executive function delegated to the Planning and Economic Development Portfolio Holder (as set out in Part 3 of the council's constitution): "To facilitate the provision of social housing by external organisations."	Before 31 Jan 2019	None	Open	9 January 2019	David Thow Head of Planning Services Tel: 01253 887287 Email: david.thow@wyre.gov.uk

Regulate the Cleveleys Plaza Street Market		Before 31 Jan 2019	None	Open	9 January 2019	Julian Brent Market Manager Tel: 01253 887650 Email: julian.brent@wyre.gov.uk
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