

## Schedule of Executive Decisions

Wyre Borough Council's Schedule of Executive Decisions lists the “**key decisions**” that we expect the Council's Executive (the Cabinet and individual Portfolio Holders) to take over the coming months and any decisions that they will take **in private** because they will be discussing **confidential** or **exempt information**.

Details of all such decisions are published on the Schedule at least 28 days before the decision is due to be taken, as required by the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. Where it is not possible to give 28 days' notice of a key decision that is to be made or a decision that must be taken in private, Cabinet or the Portfolio Holder will publish the reason(s) why.

In the spirit of open government, we may also include other upcoming executive decisions that do not require 28 days' notice in this Schedule.

If you want further details about any of the impending executive decisions or if you wish to make representations to the decision maker before the decision is taken, you will find the name and details of the council officer that you need to contact in the right-hand column.

### What is a “key decision”?

A key decision is an executive decision that is likely to result in “*significant expenditure or savings in relation to the council's budget for the service or function to which the decision relates*” (“significant” has been defined as £100,000 or more) and/or likely to be “*significant in terms of its effects on communities living or working in an area comprising of two or more wards of the borough*”.

### What is confidential or exempt information?

**Confidential information** is any information that the council is *not permitted to* disclose to the public for legal reasons.

**Exempt information** includes things like information about a person or information that could reveal an individual's identity. It can also include details of consultations or negotiations that relate to labour relations and information connected with the prevention and detection of crime. All the different categories of exempt information are described in Part 4.02 of the council's Constitution and Cabinet *may decide to* exclude the public from meetings if it is likely that exempt information would be disclosed.

For any other information about the Schedule of Decisions or to make representations for a decision that we anticipate will be taken in private to be considered in public, e-mail [duncan.jowitt@wyre.gov.uk](mailto:duncan.jowitt@wyre.gov.uk) or write to Democratic Services, Civic Centre, Breck Road, Poulton-Le-Fylde FY6 7PU.

### The members of the Cabinet and their portfolios are

Cllr David Henderson *Leader of the Council*

Cllr Alan Vincent *Resources and Deputy Leader*

Cllr Roger Berry *Neighbourhood Services and Community Safety*

Cllr Lynn Bowen *Leisure, Health and Community Engagement*

Cllr Simon Bridge *Street Scene, Parks and Open Spaces*

Cllr Michael Vincent *Planning and Economic Development*

The areas of responsibility within each portfolio at the date of publication are listed in full in Part 3.03 of the council's Constitution

<b>Cabinet decisions</b>						
<b>Subject</b>	<b>Decision needed</b>	<b>Expected date of decision</b>	<b>Proposed consultation</b>	<b>Open/ exempt?</b>	<b>First placed on schedule</b>	<b>Contact officer</b>
Flooding task group - Final Report	To consider recommendations from scrutiny review.	28 Nov 2018	The task group has consulted with all councillors and Flood Action Groups.	Open	12 October 2018	Peter Foulsham Scrutiny Officer Tel: 01253 887606 Email: peter.foulsham@wyre.gov.uk
Wyre Community Lottery Report	To seek approval to proceed with the procurement of the preferred External Lottery Manager (ELM) and to introduce the Wyre Community Lottery.	28 Nov 2018	Consultation has taken place (see previous PH Report)	Open		Clare James Head of Finance and Section 151 Officer Tel: 01253 887308 Email: Clare.James@wyre.gov.uk
Variation to the Wyre Hackney Carriage Tariff	To consider the recommendation from the Licensing Committee to revise the Hackney Carriage Table of Fares	28 Nov 2018	Licensing Committee	Open	18 October 2018	Niky Barrett Licensing Manager Tel: 01253 887236 Email: niky.barrett@wyre.gov.uk
Authorities Monitoring Report (annual report)	To approve the Authorities Monitoring Report.	28 Nov 2018	None	Open	10 May 2018	David Thow Head of Planning Services Tel: 01253 887287 Email: david.thow@wyre.gov.uk

Hillhouse Enterprise Zone Masterplan Adoption	To adopt the EZ Masterplan. The masterplan will inform the future development of the Hillhouse EZ and will act as a strategic supporting document, which will align with the new Local Plan.	28 Nov 2018	None	Open	10 May 2018	Angela Kershaw Senior Economic Development Officer Tel: 01253 887641 Email: <a href="mailto:angela.kershaw@wyre.gov.uk">angela.kershaw@wyre.gov.uk</a>
Inskip Masterplan	Cabinet approval of a masterplan will convey significant weight on the document as a material consideration in the determination of relevant planning applications.	16 Jan 2019	The masterplan is being produced by the landowner in consultation with the council (planning policy team), local residents and other relevant stakeholders.	Open	22 June 2018	Réa Psillidou Planning Policy and Economic Development Manager Tel: 01253 887243 Email: <a href="mailto:rea.psillidou@wyre.gov.uk">rea.psillidou@wyre.gov.uk</a>
Capital Programme (annual report)	To agree the revised Capital Budget and the Capital Programme.	16 Jan 2019	None Overview and Scrutiny Committee	Open	10 May 2018	Clare James Head of Finance and Section 151 Officer Tel: 01253 887308 Email: <a href="mailto:Clare.James@wyre.gov.uk">Clare.James@wyre.gov.uk</a>
Revenue and Capital Estimates (annual report)	Recommendation on the allocation and use of resources to achieve the council's priorities.	13 Feb 2019	Report of Overview and Scrutiny Committee, report of the Leader and report of the Head of Finance Overview and Scrutiny Committee	Open	10 May 2018	Clare James Head of Finance and Section 151 Officer Tel: 01253 887308 Email: <a href="mailto:Clare.James@wyre.gov.uk">Clare.James@wyre.gov.uk</a>

Treasury Management Policy Statement and Treasury Management and Annual Investment Strategy and Minimum Revenue Provision Policy Statement (annual report)	To approve the policy statements and agree the strategy.	27 Mar 2019	None	Open	10 May 2018	Julie Woods Senior Account Manager Tel: 01253 887601 Email: julie.woods@wyre.gov.uk
Local Government Ombudsman Annual Review	To consider the Annual Review letter from the Local Government Ombudsman.	Before 30 Sep 2019	None	Open	10 May 2018	Joanne Porter Electoral Services and Information Governance Manager Tel: 01253 887503 Email: joanne.porter@wyre.gov.uk
Medium Term Financial Plan (annual report)	To consider the council's Medium Term Financial Plan for the next 3 years.	Before 31 Oct 2019	None	Open	10 May 2018	Clare James Head of Finance and Section 151 Officer Tel: 01253 887308 Email: Clare.James@wyre.gov.uk
Capital Programme Review and Monitoring Report (annual report)	To consider the summary of the spending officers' review of the Capital Budget and its impact on the Capital Programme.	Before 31 Oct 2019	None	Open	10 May 2018	Clare James Head of Finance and Section 151 Officer Tel: 01253 887308 Email: Clare.James@wyre.gov.uk
Cost Profiles – benchmarking results (annual report)	To consider the findings of the annual benchmarking study.	Before 31 Oct 2019	Cost Profiles Overview and Scrutiny Committee	Open	10 May 2018	Clare James Head of Finance and Section 151 Officer Tel: 01253 887308 Email: Clare.James@wyre.gov.uk

<b>Resources Portfolio Holder decisions</b>						
<b>Subject</b>	<b>Decision needed</b>	<b>Expected date of decision</b>	<b>Proposed consultation</b>	<b>Open/ exempt?</b>	<b>First placed on schedule</b>	<b>Contact officer</b>
Procurement of ICT technical skills licence	Approval for the procurement of an ICT technical skills licence.	5 Nov 2018	None	Open		Duncan Jowitt Democratic Services and Councillor Development Officer Tel: 01253 887608 Email: duncan.jowitt@wyre.gov.uk
Profiling of Business Rates	To approve the procurement of Profiling of Business Rates software.	Before 30 Nov 2018	None	Open	16 August 2018	Peter Mason Head of Contact Centre Tel: 01253 887530 Email: peter.mason@wyre.gov.uk

<b>Decisions to be taken by more than one portfolio holder</b>						
<b>Subject</b>	<b>Decision needed</b>	<b>Expected date of decision</b>	<b>Proposed consultation</b>	<b>Open/ exempt?</b>	<b>First placed on schedule</b>	<b>Contact officer</b>
Fees and charges (annual report)	To determine charges or fees for any relevant services operated within the portfolio	Before 31 Jan 2019	Overview and Scrutiny Committee	Open	10 May 2018	Clare James Head of Finance and Section 151 Officer Tel: 01253 887308 Email: Clare.James@wyre.gov.uk

**Street Scene, Parks and Open Spaces Portfolio Holder decisions**

<b>Subject</b>	<b>Decision needed</b>	<b>Expected date of decision</b>	<b>Proposed consultation</b>	<b>Open/ exempt?</b>	<b>First placed on schedule</b>	<b>Contact officer</b>
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<b>Neighbourhood Services and Community Safety Portfolio Holder decisions</b>						
<b>Subject</b>	<b>Decision needed</b>	<b>Expected date of decision</b>	<b>Proposed consultation</b>	<b>Open/ exempt?</b>	<b>First placed on schedule</b>	<b>Contact officer</b>



<b>Leisure, Health and Community Engagement Portfolio Holder decisions</b>						
<b>Subject</b>	<b>Decision needed</b>	<b>Expected date of decision</b>	<b>Proposed consultation</b>	<b>Open/ exempt?</b>	<b>First placed on schedule</b>	<b>Contact officer</b>

**Planning and Economic Development Portfolio Holder decisions**

<b>Subject</b>	<b>Decision needed</b>	<b>Expected date of decision</b>	<b>Proposed consultation</b>	<b>Open/ exempt?</b>	<b>First placed on schedule</b>	<b>Contact officer</b>
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