

## Record of a decision taken by the Resources Portfolio Holder

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### Acquisition of a new property management system

The Assistant Director of Property and Development Projects submitted a report to seek approval for a new property management system to replace the existing one (Tech Forge) which is no longer supported.

### Decisions

The Resources Portfolio Holder **agreed**:

- That approval is given to purchase the Civica Property Management system on an initial three-year contract at a cost of £78,896 (estimated cost in year one is £54,032, year two is £12,432 and year three is £12,432). This represents a 22% reduction on the original quotation received. A 10% contingency is proposed to allow for any unforeseen issues with the implementation of the system bringing the total estimated cost to £86,786. The current budget for the existing system is £3,390 per annum. Therefore, the additional requirement is £76,616 over the three years. This will be met from the Value for Money reserve, pending a review in two years' time to assess the potential for consolidating with other systems such as finance.
- That approval is given to waive the Council's Financial Regulations and Financial Procedural Rules; Part 4.06.07 Financial Procedural Rules; owing to the procurement falling into the following category: "the goods, works or services constitute an extension or variation of an existing contract or are required urgently".

**Date of Publication: Thursday, 24 October 2024**

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### What were the reasons for the recommendation and any other options were considered and rejected?

Full details of the reasons for the recommendation and any alternative options that were considered but rejected, are included in the full reports.

### When will these decisions be implemented?

All decisions will be put into effect five working days from the date of publication, unless a decision is "called-in" by any four members of the council within that period. The "call-in"

procedure is set out in [Part 4 of the Council's Constitution](#) (Paragraph 17 of the Overview and Scrutiny Procedure Rules).

If a decision is “called-in”, the Overview and Scrutiny Committee may decide that the original decision should be upheld or ask the Portfolio Holder to reconsider the decision.

*Record of a decision taken by a Wyre Borough Council Portfolio Holder*

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